

CREDIT REFERENCE REQUEST

Date:

To:

Re:

Dear Madam/Sir:

The above referenced company has applied for credit with our company and has listed you as a credit reference. To assist us in making our credit decision, please provide us with the below requested information:

High credit limit: _____

Present balance: _____

Payment history: _____

Number of payments more than 30 days late: _____

Length of time account open: _____

Other information that we should consider:

Any information received from you will be held confidential. Please return the completed form via e-mail to tliberto@synteccorp.com, or fax 410-327-1078, or mail to the address above.

Sincerely,

Tim Liberto
Corporate Credit Manager